

**MINUTES OF PROCEEDING OF THE ORDINARY MEETING OF THE CANTONMENT BOARD JUTOGH HELD ON 05.03.2015 AT 1200 HRS. IN THE OFFICE OF THE CANTONMENT BOARD JUTOGH.**

**MEMBER PRESENT**

1. Brig. S.S Sidhu, Station Commander.....President
  2. Dr. (Ms) Anupam Talwar, .....Member Secretary  
Chief Executive Officer
  3. Smt. Sarika Mittal,.....Elected Member
  4. Sh. Karunjeet Singh,..... Elected Member
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**44 OATH OF ALLEGIANCE**

To make and subscribe an oath or affirmation by the Members of the Board of their allegiance to the Constitution of India before taking their seats in the Board as required under Section 17 of Cantonments Act, 2006.

**RESOLUTION.**

- 44.** The following members made and subscribed oath of allegiance to the Constitution of India as per Section 17 of Cantts. Act, 2006 before taking their seats in the Board.

1. Brig. S.S Sidhu, Station Commander.....President
2. Dr. (Ms) Anupam Talwar, .....Member Secretary  
Chief Executive Officer
3. Smt. Sarika Mittal,..... Elected Member (Ward I)
4. Sh. Karunjeet Singh,.....Elected Member (Ward II)

**45. ELECTION TO CANTT. BOARD RESULT NOTIFICATION:-**

To note DGDE, Govt. of India, Ministry of Defence letter No. 76/38/Cantt. Act/C/DE/14 Vol-XIV dated 12/02/2015 regarding notifying the election of the members at the ordinary election held on 11/01/2015 in respect of Cantt. Boards Published vide SRO No.01(E) dated 11/02/2015.

In this connection all relevant papers are placed on the table.

**RESOLUTION.**

- 45.** Noted.

**46. ELECTION OF VICE PRESIDENT**

To elect Vice President to be elected by draw of lots under the supervision of the President Cantt. Board Jutogh as required under section 19(4) of the Cantt. Act, 2006.

**RESOLUTION.**

**46.** The Election of Vice President of Cantt Board Jutogh is drawn by lot as required under section 19(4) of Cantt. Act 2006 under the supervision of the undersigned. The draw went in favor of **SH. KARUNJEET SINGH** and **SH. KARUNJEET SINGH** is elected as a Vice President of Cantt. Board Jutogh.

Following members have witnessed the proceeding.

1.	Smt. Sarika Mittal,	Elected Member (Ward I)	Signature. Sd/xxx
2.	Sh. Karunjeet Singh,	Elected Member Ward II)	Sd/xxx

**47 ACCOUNTS :-**

To consider monthly accounts for the months of January 2015 which are as under:-

JANUARY 2015		
OPENING BALANCE	:	33192223.37
RECEIPT	:	1540.00
<b>TOTAL</b>	<b>:</b>	<b>33193763.37</b>
EXPENDITURE	:	3563847.00
<b>CLOSING BALANCE</b>	<b>:</b>	<b>29629916.37</b>

**RESOLUTION.**

**47.** Considered. Persuade the receipt/expenditure in detail. Discussed and approved.

**48 SANITARY DIARY:-**

Reference Section 131 of Cantonment Act, 2006.

To consider sanitary report for the month of January 2015 received from the AHO Jutogh Cantt.

**RESOLUTION.**

**48.** Considered discussed and approved.

**49 PROVIDING OF PATHOLOGICAL LAB SERVICES IN CANTT. BOARD DISPENSARY JUTOGH :-**

Reference CBR No. 39 dated 22/01/2015

The advertisement for inviting the rates from registered Lab Technicians for providing Pathological Lab Services in Cantt. Board Dispensary Jutogh was published in Amar-Ujala and The Tribune dated 25/01/2015. In response to above advertisement only 03 quotations of rates received from following applicants.

SR. NO.	NAME OF APPLICANT	QUALIFICATION	REGISTRATION
1	Kalpna Thakur D/o Sh. Roop Singh Thakur, Village Panti, P.O Rouri, Totu, Distt. and Tehsil Shimla.	Bachelor of Science in Medical Laboratory Tech. (Pathology) from Hemwati Nandan Bahuguna Garhwal University(Uttarakhand)	Registered with Himachal Pradesh Para Medical Council.
2	Deepak Naryal, Naryal Clinic Arki.	Diploma in Medical Lab Technician from Janardan Rai Nagar Rajasthan Vidyapeeth (Udaipur, Rajasthan)	Not submitted
3	Jaswant Singh Chandel, Health Care Clinical Lab, Main Chowk Totu, Shimla.	Diploma in Medical Lab Technician from HIMA Paramedical Training Centre Bilaspur (H.P).	Registered with Himachal Pradesh Para Medical Council.

Out of above 03 applications the rates quoted by Sh. Jaswant Singh Chandel, Health Care Clinical Lab, Main Chowk Totu, Shimla are lowest. The comparative statement showing the lowest rates for providing the aforesaid Pathological Lab Services is placed on the table.

It is for the appraisal of the Board that as per advertisement published by this Office the room/space for the above Lab will be provided by the Cantt. Board Jutogh for which the rent will be charged by the Board and Electricity Charges will be charged as per meter reading. Earlier the Board was charging Rs 500/- (Rupees Five Hundred Only) as electricity charges.

In this connection all relevant papers alongwith comparative statement are placed on the table. The Board may consider further action in the matter.

### **RESOLUTION.**

**49.** The Board approved the rates quoted by Sh. Jaswant Singh Chandel (Lab Technician) Health Care Clinical Lab, Main Chowk Totu, Shimla for providing pathological Lab Services to Cantt. Board Jutogh, being the lowest rates. The Board further resolved that **Rs 500/-** be charged as Room/Space rent and that electricity charges will be as per actual meter reading.

Agreement be executed with Sh. Jaswant Singh Chandel, Health Care Clinical Lab, Main Chowk Totu, Shimla.

**50. GRANT OF DEARNESS ALLOWANCE TO THE EMPLOYEES OF THE CANTONMENT BOARD JUTOGH CANTT. W.E.F. 1.7.2014**

To consider the question of grant of Dearness Allowance w.e.f. 01.07.2014 at enhanced rate from existing rate of 100% to 107% of Basic Pay to the employees of the Cantonment Board Jutogh on the same terms and conditions as mentioned in the Government of Himachal Pradesh Finance (Regulation) Department letter No. Fin(C)-B(7)-2/2006 dated 05/02/2015, as the employees of the Cantonment Board are entitled for the Dearness Allowance at par with the State Govt. Employees.

This will involve an extra expenditure of Rs. 7,92,860/- w.e.f. 01.07.2014 to 29.02.2016 out of which a sum of Rs. 2,43,040/- is recoverable from the Military Authorities in respect of employees employed under Budget Head FMS &S (9), other items-Military Conservancy. Necessary budget provision has already been made in the revised budget estimate for the year 2014-15.

In this connection, all relevant papers are placed on the table.

**RESOLUTION.**

**50.** Considered. The Board resolved that the additional installment of Dearness Allowance at enhance rates from existing rates at 100% to 107% w.e.f 01.07.2014 be sanctioned to the employees of Cantt. Board with the prior sanction of GOC-in-Chief, Headquarter, Western Command, Chandimandir. Necessary sanction under rule 19(B) of Cantt. Account Code, 1924 of the GOC-in-Chief, Headquarter, Western Command be also obtained.

**51 PROVISION OF ADDITIONAL INCREMENT TO ALL CLASS-IV EMPLOYEES ON COMPLETION OF 20 YEARS OF REGULAR SERVICE.**

To consider the application dated 11.07.2014 received from Smt. Asha Sharma, Mazdoor Cantt. Board Jutogh for granting her one additional increment on completion of 20 years of services at par with State Govt. employees. The HP Govt. vide its letter No. Fin(C)B(7)-3/2012 31<sup>st</sup> July, 2012 has granted one additional increment for all class-IV employees on completion of 20 years service to all Govt. Deptt. Cantt. Board employees are also equated with employees of HP State Govt. for the purpose of pay and allowances and the details of eligible employees along with their date of completion of 20 years of service, Date of effectiveness of Increment, Present Band Pay and Grade Pay with Basic Pay & financial implication is as under. As per para 7 & 18 of the memorandum of settlement the Cantt. Board employees are entitled for the said benefits on the same terms & conditions as prescribed by the HP State Govt.

Sl. No	Name	Designation	Date of Appointment	Date of completion of 20yrs.	Date from which scheme is effective	Present Scale with Basic Pay	Financial implication		Remarks.
1	2	3	4	5	6	7	8		9
<b>A- GEN- ADMN- (2) ESTT.</b>									
1	Smt. Veena Kumari	N/Dai	22-11-1993	22.11.2013	01.08.2012	5910-20200 GP-1900 (10010+1900 =11910/-)	34892.00	approx	

<b>FMS&amp;S (4) (a) ESTT.</b>									
2	Smt. Bimla Devi	Safaiwali	18-04-1983	18.04.2003	01.08.2012	4900-10680 GP-1650 (11150+1650 =12800/-)	58908.00	app rox	
<b>FMS&amp;S (9) (a) ESTT.</b>									
3	Smt. Sukhbiri Devi	S. Supervisor	03-01-1981	03.01.2001	01.08.2012	4900-10680 GP-1400 (11480+1400 =12880/-)	670.00	app rox	
4	Smt. Kamla Devi	Safaiwali	15-01-1987	15.01.2007	01.08.2012	4900-10680 GP-1400 (10430+1650 =12080/-)	56944.00	app rox	
5	Sh. Raj Kumar	Safaiwala	22-05-1993	22.05.2013	01.08.2012	4900-10680 GP-1400 (9950+1650 =11600/-)	32900.00	app rox	
6	Smt. Asha Rani	Mazdoor	23-06-1994	26.03.2014	01.08.2012	4900-10680 GP-1400 (9670+1650 =11320/-)	22029.00	app rox	
							<b>206343.00</b>		

This will involve an extra expenditure of Rs.206343/- w.e.f. 01.08.2012 to 29.02.2016 out of which a sum of Rs.112543/- is recoverable from the Military Authorities in respect of employees employed under Budget Head FMS &S (9), other items-Military Conservancy. Necessary budget provision has already been made in the revised budget estimate for the year 2014-15.

In this connection the said notification along with accountant report and other relevant papers are placed on the table.

### **RESOLUTION.**

**51.** Considered. The Board resolved that additional increment be sanctioned to Cantt. Board Employees mentioned in agenda side on completion of their 20 years of service strictly in accordance with H.P State Govt. Notification No. Fin(C)B(7)-3/2012 dated 31<sup>st</sup> July, 2012 with the prior sanction of GOC-in-C, Western Command, Chandigarh. Necessary Sanction of GOC-in-C Western Command, Chandigarh, Under Rule 19(B) read with rule 47 of Cantt. Account Code 1924 be obtained.

### **52 FINAL PAYMENT OF CONTRACTOR:-**

Reference Voucher No. 52,53 and 54 dated 31/03/2014

To consider the final payment to Contractor Cantt. Board Jutogh on completion of following works executed during the year 2013-14. It is for the appraisal of the Board that 80% payment of these works have already been made to the Contractor by the then CEO and 20% payment was retained for the inspection of the works by Board and to satisfy the Board with quality of works.

### **BUILDING**

SR.NO.	NAME OF WORKS	PAYMENT ALREADY MADE (IN RUPEES)	TAX DEDUCTED	BALANCE AMOUNT (IN RUPEES)
1	Upgradation of existing structure in Cantt. Board Office(CEO Room)	2,48,676/-	Income Tax : 7426/- Sales Tax : 6631/- Water Charges : 3315/- Labour Cess : 3315/-	63,169/-
2	Repair of additional alteration and provision of Sealing in Cantt. Board Guest House.	4,78,004/-	Income Tax : 14275/- Sales Tax : 12745/- Water Charges : 6373/- Labour Cess : 6373/-	1,19,501/-
<b>TOTAL</b>				<b>1,81,670/-</b>

### **ROADS**

SR.NO.	NAME OF WORKS	PAYMENT ALREADY MADE (IN RUPEES)	TAX DEDUCTED	BALANCE AMOUNT (IN RUPEES)
1	Provision of Chequered Tiles from Garage to Mata Ward	1,96,944/-	Income Tax : 5881/- Sales Tax : 5251/- Water Charges : 2626/- Labour Cess : 2626/-	49236/-
2	Provision of Chequered Tiles near H.Sy.No. 74/30 and 74/76.	39825/-	Income Tax : 1189/- Sales Tax : 1062/- Water Charges : 531/- Labour Cess : 531/-	9956/-
3	Development in Cantt. Board premises by provisioning of Chequered Tiles ,Path Toa/ Retaining Wall, Railing etc.	309722/-	Income Tax : 9249/- Sales Tax : 8258/- Water Charges : 4129/- Labour Cess : 4129/-	77431/-
			<b>TOTAL</b>	<b>136623/-</b>

### **MISCELLANEOUS WORKS**

SR.NO.	NAME OF WORKS	PAYMENT ALREADY MADE (IN RUPEES)	TAX DEDUCTED	BALANCE AMOUNT (IN RUPEES)
1	Provision of Parking alongwith Shed near Cantt. Board Office.	366238/-	Income Tax : 10937/- Sales Tax : 9765/- Water Charges : 4883/- Labour Cess : 4883/-	91559/-
2	Reconstruction/Repair of dustbins in Bazar H.Sy. No. 65-A	67191/-	Income Tax : 2007/- Sales Tax : 1792/- Water Charges : 896/- Labour Cess : 896/-	16798/-
<b>TOTAL</b>				<b>108357/-</b>
<b>GRAND TOTAL</b>				<b>426650/-</b>

All relevant papers are placed on the table. The Board may consider further action in the matter.

### **RESOLUTION.**

52. The Board Considered and discussed the matter in detail. The Board further resolved that the Elected Members should inspect the works and after their satisfaction the payment be made to the contractor.

53 **FINAL PAYMENT TO THE CONTRACTOR FOR THE WORK COMPLETED AFTER 31/03/2014:-**

To consider the final payment to Contractor Sh. Nand Kishore Prasad Cantt. Board Jutogh for the following works completed after 31/03/2014. The detail of the works, date of completion, work order by which these works were executed is as under:-

Sr. No	NAME OF WORK	DATE AND NUMBER OF WORK ORDER ISSUED.	DUE DATE OF COMPLETION	DATE BY WHICH CONTRACTOR COMPLETED THE WORK	PAYMENT LEFT (In RS.)	FINE PROPOSED BY THE J.E
1	Repair of Path near H.SY. No. T-78	CBJ/110/13-14/667 dated 05/03/2014	26/03/2014	28/04/2014	56463/-	800/-
2	Construction/ Repair of Dustbin in Cantt. Area	CBJ/110/13-14/531 dated 04/01/2014	20/02/2014	11/08/2014	237131/-	2580/-
3	Development Work H.Sy. No. 74/76(62) Part-by provision of 2/retaining wall Cement Concrete over Surface	CBJ/110/13-14/666 dated 05/03/2014	20/03/2014	30/06/2014	508072/-	1440/-

In this connection all relevant work orders, bills alongwith J.E reports for imposing the fine and other relevant documents are placed on the table. The Board may consider the fine proposed by the J.E for late completion of work and may decide further course of action in this matter.

### **RESOLUTION.**

53. The Board considered and discussed the matter in detail. The Board further resolved that the Elected Members should inspect the works and after their satisfaction the payment be made to the Contractor. The fine proposed by the JE for the late completion of each work mention in agenda side is approved.

54 **PAYMENT OF MEDICAL REIMBURSEMENT CLAIM TO SH. B. S. BANYAL OFFICE SUPERINTENDENT/SANITARY INSPECTOR CANTT. BOARD JUTOGH.**

To consider the payment of medical reimbursement claim dated 07.07.2014 received from Sh. B. S. Banyal Cantt. Board Jutogh amounting to Rs.91973/- in respect of his wife Smt. Sarla Banyal for undergoing ASD device closer on 29/04/2014 in Indira Gandhi Medical College Shimla duly verified and signed by Associate Professor Deptt. of

Cardiology, Indira Gandhi Medical College, Shimla. The budget provision has already been made in revised budget estimates 2014-15.

In this connection all relevant papers alongwith medical reimbursement claim is placed on the table.

**RESOLUTION.**

54. Considered and approved

**55 RENEWAL OF LEASE IN RESPECT OF SY. NO.74/2/3.**

Reference CBR No.66 dated 09.01.2014 and Dte. DE, WC Chandigarh letter No.33/LC/Ren-lease/L/DE/WC/RMS-24997 dated 02.09.2014.

As per GLR record held in this office the area measuring 1250 Sq.ft. Comprising Sy.No. 74/2/3 known as Mule shed was held on lease for a period of 30 years on the name of Sh. Bhagat Ram, Jagan Nath, Banarsi Dass and Prakash Chand sons of Late Sh. Amin Chand, Jutogh Cantt..

The property is situated inside civil area under the management of Cantt. Board Jutogh. The lease of said property was renewed in 1977 on schedule IV of CLA Rule 1937 for a period of 30 years and same is expired on 31.12.2006. On expiry of lease the legal heirs of property were asked by this office to submit their document/claim for renewal of lease but despite so many letters/reminders they have failed to submit the proper documents as required by this office for further renewal of lease. On perusal of file one will is forwarded which is executed by Sh. Bhagat Ram, son of Amin Chand, age 76 years, resident of H.Sy. No.78, Jutogh Cantt. on the name of his both sons Sh. Satpal Sharma and Sh. Ravinder Sharma having equal share after his death. Out of these legal heirs Sh. Bhagat Ram and Jagan Nath have expired and whereabouts of Sh. Banarsi Dass and Prakash Chand are not known.

The legal heir of above property has been requested so many times and now they were given final opportunity by this office vide letter No. CBJ/88/434 dated 21.11.2013 to submit the document but they failed to submit the same. Again the matter was referred to Board and Board vide its CBR NO.66 dated 09.01.2014 resolved that final notice be issued to HOR/Legal heirs of the said property as to why the lease in respect of said property not be terminated. Accordingly show cause notice was issued vide this office letter NO.CBJ/88/566 dated 23.01.2014. In reply to above said notice Sh. Susheel Sharma, one of the legal heir, submitted application dated 10.02.2014 stating that case regarding house ownership, subdivision of site, unauthorized construction and encroachment is Sub-Judice in the court, and as when the case will be decided the papers will be submitted to the office.

In this connection as per inspection report dated 28.03.2014 submitted by Junior Engineer in respect of above property, following observations have been made.

- (i). Change of purpose
- (ii). Sub-Division of site.
- (iii). Unauthorized construction and encroachment, (the same has been removed by them vide Jr. Engineer report dated 31.01.2014).



The matter being complicated, and since the higher authorities are pressing for submission of proposals for renewal/determination of lease as due, the Board may consider taking legal opinion of the matter from Shri. V.K. Attri, Advocate, Officer's Colony, Rajgarh Road, Solan, Distt.- Solan, (H.P) who is well known to be an expert in such matters, in the best interest of the Board.

In this connection all relevant documents alongwith JE reports & file are placed on the table.

### **RESOLUTION.**

**55.** The Board considered and discussed the matter in detail and resolved that legal opinion be obtained from Shri. V.K. Attri, Advocate, Officer's Colony, Rajgarh Road, Solan, Distt.- Solan, (H.P) in this regard and CEO is authorized to proceed further in the matter and to incur expenditure.

### **56 RENEWAL OF LEASE IN RESPECT OF SY. NO.74/2/2.**

Reference Dte. DE, WC Chandigarh letter No.33/LC/REn-Lease/L/DE/WC/RMS-24997 dated 02.09.2014.

As per G.L.R record held in this office the area measuring 2500 Sq. Ft. comprising Sy. No. 74/2/2 known as dwelling house and poultry farm was held on lease on the names of S/Sh. Prakash Singh, Prithipal Singh Sons of Late Sh. Milkhi Ram and Smt. Khemi alias Ram Devi widow of Sh. Milkhi Ram .

Sh. Ram kishan S/o Sh. Amin Chand holder of special power of attorney on behalf of S/Sh. Prakash Singh, Prithipal Singh Sons of Late Sh. Milkhi Ram & Khemi alias Ram Devi widow of Late Sh. Milkhi Ram vide his application dated 02.04.1992 requested this Office to grant him permission to sell the lease rights/super structure in respect of dwelling house and poultry farm comprising Sy. No. 74/2/2. His said application was referred to the Board and Board vide its CBR No. 15 dated 30.09.1992 granted him permission for selling lease rights of property mentioned in agenda side with the condition that no further construction be allowed.

The property is situated inside Civil area under the management of Cantt. Board Jutogh, the lease of said property was renewed in the year 1975 on Schedule VIth for a period of 30 years w.e.f 01/06/1975 and the same is expired on 31/05/2005. On expire of lease the occupant Sh. Ram Kishan Millu vide this office letter No. CBJ/88/535 dated 22/01/2008 followed by a numbers of reminder was advised to submit the legal documents as required by this office to renew the lease of said property but no documents with regard to renewal of said property were submitted by the occupant to this office.

On non compliance nor submission of legal documents by Sh. Ram Kishan Millu, this office has directed him to handover the vacant position of premises by granting him final opportunity vide letters mentioned below:

- i. CBJ/88/222 dated 02.08.2008
- ii. CBJ/88/110 dated 16.06.2009
- iii. CBJ/88/922 dated 21.03.2013

On 03.08.2014 Sh. Prem Kumar, Ashok Kumar Millu S/o Sh. Ram Kishan Millu, R/o H. Sy. No. 74/2/2 Jutogh Cantt. submitted the following documents to this office.

- i. Sale Deed.
- ii. Admission Deed alongwith Site Plan.
- iii. Affidavit regarding payment of rent.
- iv. Copy of G.L.R. Extract and plan of Sy. No. 74/2/2.

The above documents were marked to the then Junior Engineer (Sh. Aanan Sharma) who was engaged on contract basis. As per his report he examined the documents and inspected the site and reported vide his application dated 12.08.2014 that again he inspected the site and no fresh unauthorized construction/encroachment in House Sy.No. 74/2/2 was found by him. On the report of Junior Engineer the matter was referred for the legal advise Sh. Vijay Kumar Attri, (Advocate), Attri Niwas, Officer's Colony, Rajgarh Road, Distt. Solan (H.P.) vide this office letter No. CBJ/88/ dated 09.09.2014. Sh V.K Attri vide his letter No. NIL dated 07.10.2014 raised some observation/queries on special power of attorney, registration of Sale deed and Supplementary Sale deed and the area mentioned in special power of attorney. The same observations were sent to Sh. Ram Kishan Millu vide this office letter No. CBJ/88/280 dated 30/10/2014 for rectification and requested to submit the correct/valid documents i.e. special power of attorney to this office to enable this office to proceed further on the subject matter and send the proposal for renewal of lease to the Govt.

On 18.11.2014 Sh. Ram Kishan Millu S/o Sh. Amin Chand has submitted the reply to this office letter mentioned above under which the queries were raised and communicated to him. Instead of complying with this office letters to rectify the documents, Sh. Ram Kishan Millu stated that the reply given to his application and the legal opinion given by the legal advisor is factually incorrect and this office is estopped from taking such frivolous objections and he is not ready to rectify the documents.

The matter being complicated and the higher authorities pressing hard for submission of proposal for renewal/ determination of lease as due, the Board may consider taking legal opinion on the matter from Sh. V.K. Attri (Advocate), Attri Niwas, Officer's Colony, Rajgarh Road, Distt. Solan (H.P.) who is well known to be expert in such/land matters, in the best interest of Board.

In this connection all relevant papers are placed on the table.

**RESOLUTION.**

**56.** Noted and approved .The board further resolved that legal opinion be obtained from Sh. V.K. Attri, Advocate, Officer's Colony, Rajgarh Road, Solan, Distt.- Solan, (H.P) in this regard and CEO is authorized to proceed further in the matter and to incur expenditure.

**57 ESTABLISHING CENTRE FOR DIFFERENTLY ABLED CHILDREN:-**

Reference Dte. DE, Western Command Chandigarh letter NO.15/927/Diff. abled/Cantt/DE dated 12.01.2015 and letter No.15/927/Diff.abled/Cantt/DE/RMS-5501 dated 03.02.2015.

As per instructions received vide above quoted letters, higher authorities are pressing hard for establishing centre for treatment of differently abled children in every Cantt.. Accordingly in 2014, 02 times door to door survey of Jutogh Cantt. was got conducted by the R.M.O Cantt. Board Dispensary Jutogh through Nurse/Dai Cantt. Board Dispensary Jutogh, but no such cases was detected in Jutogh Cantt.. In the best interest of residents of Jutogh Cantt., the re-survey of Jutogh Cantt. was got conducted through Sh. Dina Nath Special Educator(B.Ed- Special in Mental Retarded) who has also conducted same survey in Kasauli, Subathu and Dagshai Cantt.. He was engaged by this office based on application received from him dated 08-01-2015 on honorarium of Rs 4000/-, after making negotiation with him. As per his report he found 02 cases of mentally retarded in Jutogh Cantt.. Detail of which are as under:-

1	Vansh Verma	08 Years	Mentally Retarded with speech	S/o Sh. Rajinder Kumar, House No.74/22/1, Sadar Bazar Jutogh Cantt, Ward NO.1, Mob. No.9805835438.
2	Abhishek	21 Years	Mentally Retarded	s/o Sh. Hemant Kumar, House No.74/26, Sadar Bazar Jutogh Cantt, Ward NO.1, Mob. No.9418036156.

Due to non availability of qualified staff, infrastructure and appropriate space in Jutogh Cantt. at present, it is not possible to establish centre for these two disabled children at once. Jutogh Cantt. is located nearby the State capital/headquarter i.e Shimla and State Govt. is running 04 institutions to treat/provide services to such children in Shimla. The Board may consider to sponsor these two kids to the most appropriate among the said institutions with the prior consent of their parents and to incur the necessary expenditure on per child per month basis.

In this connection all relevant papers along with reports of Sh. Dina Nath Special Educator, R.M.O & Jr. Assistant are placed on the table. The Board may consider further action in the matter.

**RESOLUTION.**

**57.** The Board showed satisfaction on survey carried by engaging special educator and authorized the CEO to incur expenditure in this regard.

On the matter of providing adequate care and service to these children, the Board noted that at present there is no space/accommodation/infrastructure available where a centre for these children can be opened. However, to avoid any delay in providing proper care to

these children discussions be held with the 04 institutions located in Shimla as mentioned in Jr. Assistant's report so that the Board can sponsor these kids at the most appropriate institution and incur the necessary expenditure on per child per month basis, after obtaining consent from the parents/guardians.

The Board noted that there are 02 cases of differently abled children less than 18 year as shown below :

Sr. NO.	Name	Age	Type of Disability	Address.
1	Vansh Verma	08 Years	Mentally Retarded with speech	S/o Sh. Rajinder Kumar, House No.74/22/1, Sadar Bazar Jutogh Cantt, Ward NO.1, Mob. No.9805835438.
2	Pooja	12 Years	Multiple Disability	D/o Sh. Rajesh Kumar, officer Colony, Servant Quarters, Jutogh Cantt.

The Board further resolved that the differently abled children less than 18 year should be given top priority and in the meantime it should also be found out from these 04 institutions whether they can provide service/care to cases above 18 year.

**58. PHASE –II DIGITIZATION OF LAND RECORDS AND OTHER IMPORTANT RECORDS :HIRING OF STAFF ON NARIC RATES:-**

To note the letter No.21/4792/L/DE/WC/83 Dated 07.10.2014 and letter No. 21/4792/L/DE/WC/86 dated 08/10/2014 received from Principal Director Defence Estates, Ministry of Defence, Western Command, Kendriya Sadan, Block-IV,5<sup>th</sup> Floor, Sector 9-A,Chandigarh regarding Scanning and Digitization of files and other important documents.

In this connection on the basis of Computer Programmer and Office *Superintendent report* , this Office have already hired the needful staff on naric rates as per rates mentioned in DC Shimla letter No. FIN –(PR)b(7)-33/2010 dated 24.05.2014.The detail of hired staff is as under:-

Sr. No	Name	Father's Name	Designation	Naric rates per day as per H.P. State Govt. (in rupees)	Hired w.e.f
1	Sh. Harnek Singh	Sh. Mohinder Singh	Unskilled Laborer	Rs. 170/-	12.01.2015
2	Sh. Raghu Pahwal	Sh. Mahinder Singh	Unskilled laborer	Rs. 170/-	12.01.2015
3	Sh. Virender Singh	Sh. Mohinder Singh	Computer operator	Rs. 319/-	16.02.2015

In this connection all relevant papers along with Computer Programmer and Office *Superintendent report* are placed on the table.

**RESOLUTION.**

**58.** The Board considered and discussed the matter in detail. After discussion the Board resolved that the workers on Naric rates should be hired for the below mentioned duration

DESIGNATION	DURATION
Unskilled Laborer	85 days
Computer operator	70 days

CEO is authorized to incur the expenditure in this regard.

**59. EXPENDITURE FOR BOARD MEETINGS AND OTHER OCCASIONS :-**

To consider and approve the expenditure to be met out in connection with refreshments, tea etc. on the day of Board meetings and other functions.

The Board may consider fixing expenditure for:

1. Expenditure on the day of Board meeting.
2. Various meeting of committees/Sub Committees.
3. Miscellaneous monthly day to day public/dignitaries' reception and historical functions viz. Republic Day/Independence Day/Gandhi Jayanti.

**RESOLUTION.**

**59.** The Board considered and resolved that the rates are fixed as under:

SR. NO.	OCCASIONS	RATES FIXED
1.	Expenditure on the day of the Board Meeting	500/-
2.	Miscellaneous day to day public/dignitaries' reception and historical functions viz. Republic Day/Independence Day/ Gandhi Jayanti.	500/-

CEO is authorized to incur the expenditure in this regard.

Sd/xxx  
CHIEF EXECUTIVE OFFICER,  
JUTOGH CANTT.

Sd/xxx  
PRESIDENT,  
CANTT. BOARD JUTOGH

- True Copy -

CHIEF EXECUTIVE OFFICER,  
JUTOGH CANTT.